

**Title:**

INVIYA privacy policy

**Scope:**

This policy will be applicable to all personally identifiable information that you provide to INVIYA® while visiting or using the Website. This Website contains links to other sites. Please be aware that we are not responsible for the content or privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of any other site that collects personally identifiable information.

The following discloses our information gathering and dissemination practices for the Website:

**Overview:** As part of the normal operation of the Website, we collect and, in some cases, may disclose personally identifiable information about you. This Privacy Policy describes the personally identifiable information we collect about you and what may happen to that information.

By accepting this Privacy Policy and our Terms of Use, you expressly consent to our use and disclosure of your personally identifiable information in the manner prescribed in this Privacy Policy. This Privacy Policy is incorporated into and is subject to the conditions of the Terms of Use and governs all use of the Website by You.

**Objective:**

INVIYA® Spandex Business | Indorama India Private Limited respects the privacy of individual/ visitor and is committed to take reasonable precautions to protect the privacy of every individual who visits [www.inviya.com](http://www.inviya.com) (the "Website") from time to time. We have adopted the following Privacy Policy, which sets out the basis on which any personal data we collect from you, or that you provide to us, will be handled and dealt by us through your use of the Website. Further, we shall collect and use information for legitimate business purposes in order:

- a) that a visitor may download product information, order products and take advantage of certain other features of our website;
- b) to provide information or interactive services through this Website, to the visitor's e-mail address;
- c) to seek the visitor's feedback or to contact the visitor in relation to the services offered on our Website;
- d) to process orders or applications submitted by the visitor;
- e) to administer or otherwise carry out our obligations in relation to any agreement that the visitor may have with us;

**Definition:**

we” / “us” / “our” means INVIYA® Spandex Business | Indorama India Private Limited Website means www.inviya.com “you” or “your” means any person who visits our website.

**Policy:****4 Data Gathering****4.1 Collection of Information**

We may collect information that you share with us through your use of our Website, for example by:

- E-mailing or writing to us using the contact details posted on our Website; or
- Submitting other enquiries.

**4.2 Our Use of Your Information**

Our primary goal in collecting personally identifiable information is to provide you with a smooth, efficient and customized experience. This allows us to provide services and features that are most likely to meet your needs, and to customize the Website and our services to make your experience easier. We may use the information we collect from you: to provide you with information and INVIYA® Privacy Policy services that you request from us. We use personally identifiable information in the files we maintain about you, and the other personally identifiable information we obtain from your current and past activities on the Website to provide you with services.

**4.3 Our Disclosure of Your Information**

Due to the existing regulatory environment, we cannot ensure that all of your private communications and other personally identifiable information will never be disclosed in ways not otherwise described in this Privacy Policy. By way of example (without limiting the foregoing), we may be required to disclose personally identifiable information to the government, law enforcement agencies, or third parties under certain circumstances; third parties may unlawfully intercept or access transmissions or private communications; or users or authorized users may independently abuse or misuse your information that they collect from the Website in violation of our Website’s Privacy Policy and Terms of Use. Therefore, although we use industry standard information security practices to protect your privacy, we do not promise, and you should not expect, that your personally identifiable information or private communications will always remain

private.

As a matter of policy, we do not sell or rent any personally identifiable information about you to any third party. However, the following describes some of the ways that your personally identifiable information may be disclosed.

#### **Other Corporate Entities:**

We may sometimes share data with our affiliates, associates, subsidiaries, joint ventures, group entities, and third-party service providers that provide us with services and/or provide you with services. To the extent that these entities have access to your personally identifiable information, we will ask them to treat it at least as protective ly as they treat personally identifiable information they obtain from their other authorized users or members. Our affiliates, subsidiaries, and joint ventures will follow privacy practices no less protective of all authorized users and members than our practices described in this document, to the extent allowed by applicable law. It is possible that INVIYA® , its subsidiaries, associates, affiliates, joint ventures or any combination of such, could merge with or be acquired by another business entity. Should such a combination occur, you should expect that INVIYA® would share some or all of your personally identifiable information in order to continue to maintain and provide access to the Website.

#### **Legal Requests:**

INVIYA® co-operates with law enforcement inquiries, as well as other third parties to enforce laws relating to matters, such as intellectual property rights, fraud and other rights. We can (and you authorize us to) disclose any personally identifiable information about you to law enforcement and other government officials as we, in our sole discretion, believe reasonably necessary or appropriate, in connection with any investigation.

#### **4.4 Changing Your Personally Identifiable Information**

In case you request to remove your personally identifiable information from our records, we will retain such information in our files and databases, in order to use it in some unavoidable circumstances, such as to resolve disputes, troubleshoot problems, and enforce our terms and conditions. Further, such prior personally identifiable information is never completely removed from our databases due to technical and legal constraints, including stored "back up" systems.

Therefore, you should not expect that all of your personally identifiable information will be completely removed from our databases in response to your requests.

#### **4.5 User of Cookies**

The Website may use "cookies" (information stored on Your computer/Your Computer Resources which include mobiles phones and also APPs) by your browser at our request). "Cookies" is a term generally used for small text files a web site can use to recognize repeat users, facilitate the user's ongoing access to and use of the site, allow a site to track usage behaviour and compile aggregate data that will allow content improvements and targeted advertising, preferences etc. Cookies themselves do not personally identify you, but they do identify Your computer, computer resources and devices connected with computer resources and include Mobile phones. Generally, cookies INVIYA® Privacy Policy work by assigning a unique number to the computer that has no meaning outside the assigning site. You are also being made aware that INVIYA® cannot control the use of cookies or the resulting information by advertisers or third parties hosting data on INVIYA® website. If you do not want information collected through the use of cookies, you may change the settings in the browsers that allows to deny or accept the cookie feature as per Your discretion and in the manner agreed by you.

#### **5 Security and confidentiality**

INVIYA® will use reasonable security measures to safeguard the confidentiality of your personal identifiable information. Although we will put our best efforts to protect your personal data, we cannot guarantee the security of your data transmitted to our site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security measures which are appropriate to the type of personal information you have provided to try to prevent unauthorized access or inadvertent disclosure. However, you agree and acknowledge that "perfect security" does not exist on the Internet.

#### **DATA BREACH REPORTING**

All known or suspected incidents involving Personal Data must be reported immediately upon discovery. This includes incidents notified to us from our associate, client, third party service provider or other business partner. We will provide education and awareness to its workforce regarding the procedures for reporting a suspected or confirmed incident. Each incident is investigated and tracked to closure.

#### **6 Changes to Our Privacy Policy**

INVIYA® expressly reserves the right to change this Privacy Policy periodically in future which will

be exercised at its sole discretion, and at such intervals of its choosing the right without prior notice to the users. User shall review our Privacy Policy available at the Website regularly to be sure you are fully updated with our current practices and procedures in this area. Your continued use of the Website will be subject to the then-current Privacy Policy. Any changes we may make to our privacy policy in the future will be posted on this page. Continued use of the Website will signify that you agree to any such changes.

## JURISDICTION-SPECIFIC REQUIREMENTS AND IMPLEMENTATION

National data protection and privacy laws may impose additional requirements on us for the Processing of Personal Data. Where required, we will establish procedures and guidelines in order to supplement the principles of this Policy and engage with relevant regulatory/ supervisory authority, as required.

### **7 Legal Disclaimer**

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<b>Prepared By: Sumit Sharma Manager (Legal) &amp; CS</b>	<b>Checked by: Mr. Lokesh Sharma IT Head</b>	<b>Approved by: Mr. Kamal Sharma HR Head</b>	<b>Page   5 of 6</b>
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### Your Obligations

You warrant to us that you will not use the Website for any purpose that is illegal or prohibited by these terms of use. You shall not use this website in any manner which could damage, disable, overburden or impair the Website or interfere with any other party's use and enjoyment of this Website. You shall not modify, copy, distribute, transmit, display, reproduce, publish, license, create derivative works from, transfer, or sell any data, services obtained from our website without our prior consent, directly or indirectly in any medium. Neither these materials nor any portion thereof may be stored in a computer except for personal and non-commercial use. If you have any questions about this Policy or other privacy concerns, you can also email us at [iib.info@in.indorama.com](mailto:iib.info@in.indorama.com)

### Grievance Redressal Mechanism

Any discrepancies and grievances with respect to processing of Personal Information and Sensitive Personal Data or Information shall be immediately informed to the designated Grievance Officer as mentioned below:

**Name:** Mr. Kamal Sharma

**Designation:** HR Head

**Email:** [kamal.sharma@indorama.com](mailto:kamal.sharma@indorama.com)

*Sumit*  
**Prepared By: Sumit Sharma**  
Manager (Legal) & CS

*Lokesh*  
**Checked by: Mr. Lokesh Sharma**  
IT Head

*Kamal*  
**Approved by: Mr. Kamal Sharma**  
HR Head

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